

SEN Information Report - September 2017

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Twyford
C of E
Academies Trust

Principles underlying all our practice at Twyford CE High School; William Perkin CE High School & Ealing Fields

The aim of the Trust is to deliver outstanding educational standards in a secure Christian setting. The school's ethos is centred on a text from John Chapter 10 vs 10

'I have come that you might have life and have it to the full'

The values and disciplines which are inspired by this text are referred to in both schools as the 10:10 ethic and are summarised in the diagram below.



Our 10:10 ethic

These aims include all the Students in our school with SEN.

The Trust SENCO is Mrs. J. Salter, Assistant Headteacher at all schools who can be contacted most easily by e-mail: jsalter@twyford.ealing.sch.uk or jsalter@williamperkin.org.uk or jan.salter@ealingfields.co.uk

1. What kinds of needs can be supported at our schools?

- Students with every type of need are supported at our schools and we make every effort to ensure that each child in our school makes good progress and is well prepared for adulthood.
- As a Trust we are particularly able to meet the needs of students with Specific Learning Difficulties & Autism. We are a partnership school with Springhallow Special School in Ealing and Twyford & William Perkin schools are able to accommodate students with Autistic Spectrum Disorders;

particularly those students who are able to access the National Curriculum at a similar level to their peers.

- At Twyford we have two specialist teachers to support learners with specific learning difficulties. An Additionally Resourced Centre for students with ASD is opening in September 17. It will have places for 4 students each year, starting with Year 7 students.
 - At William Perkin school an Additionally Resourced Centre opened in September 15. It currently has 6 places for Year 7 & Year 8 students with Autism/mild learning needs, who would find it difficult to spend all their time in a mainstream class.
- The description of which Students are best suited to use the ARC provision can be found in the Ealing Local offer. More information on this is available here: <http://www.egfl.org.uk/categories/teaching/sen/send.html>
 - Sometimes we will commission other professionals to help us meet an individual child's needs in school or we may need to recruit staff or buy specialist equipment in order to support a child with SEN.
 - Sometimes a child who has very complex needs is happier and makes better progress in a more specialist school or resourced provision. As schools we do not have the power to make this decision, although we can give advice. It would be a decision made by parents and the child or young person with SEN, with advice from professionals involved, usually within an Education, Health and Care plan meeting. This decision would be recorded in an Education, Health and Care Plan (EHC).

Criteria for inclusion on the SEN list

1. EHC plan or Statemented students
2. Children looked after (to ensure high profile & monitoring)
3. Students who were formally School Action Plus, specifically students receiving support from outside agencies or extensive additional Learning & Inclusion specialist support, including counselling
4. Students with acute medical needs

2. How are Students' needs identified?

All students are different so at Twyford, William Perkin and Ealing Fields schools' we spend time identifying the needs of all students, whether they have a special educational need or not, before they enter school and throughout their school life. This helps us ensure all students settle in well and feel happy and confident in school and make good progress in their lessons. If the school feels that a child might have a Special Educational Need then there will be communication with parents.

i. How are students' needs identified before they start at our school?

Parent information meetings.

These are held for new parents in the summer term. The SENCO (Mrs. J. Salter, Mrs . Scott or Mr. MacDonald-Brown at Twyford) (Mrs J. Fuchs at William Perkin) (Mrs. J. Salter at Ealing Fields) or Head of Year (Miss R. Ryan at Twyford, Ms. R. Dar at William Perkin or Mr. L. Santos at Ealing Fields) is always present. If you believe that your child has a Special Education Need that has not been previously identified by your child's current school then please inform us of your concerns. We will then arrange a time to follow this up with you.

Work with previous schools or educational settings –

All school records are passed on to us and the SENCO and/ or Year group leader looks at them carefully. If we feel there is a child with SEN who will be moving to our school the SENCO/year group leader will contact the primary school to get further information.

“Getting to know your new school” days

In the summer term every child has an opportunity to spend time in their new school and meet their tutor and Head of Year 7.

The meet the Tutor evening at William Perkin will be Tuesday 26th June 2018 at 7.00pm.

The meet the Tutor evening at Twyford will be Thursday 28th June 2018 at 7.00pm.

The transition morning for statemented students at Twyford will be Monday 25th June.

The testing day at William Perkin will be on the taster day Friday 29th June.

The testing day at Twyford will be Monday 2nd July.

The borough Year 7 taster day at all three schools will be Friday 29th June.

The 1:1 interviews with senior staff for new Year 7 entrants and their parents will take place between Monday 2nd July and Wednesday 4th July 2018 in all three schools.

Before entry to High School at 11 years old (Year 7 - Year 11 or Key stage 3)

As soon as we know that a student will definitely be attending our school we start finding out more about them so we can plan for their needs and ensure that they settle into our school happily and make good progress in lessons.

Each student will have a reading and spelling assessment to identify any literacy support needed. (At Twyford there is also a screening test for numeracy). Each student will also be screened using the Cognitive Abilities Test to support setting arrangements in both schools from the start of the Autumn term. Please see “Getting to know your new school” for the dates of these assessments.

Students with an Education, Health and Care plan will have a visit in the summer term from a member of the ARC or SEN team. This will be arranged with the Primary School. This may take the form of the Year 6 Annual Review or it may be a termly review meeting.

ii. How are students' needs identified whilst at our school?

If Students are concerned

At Twyford, William Perkin and Ealing Fields High schools we want all our students to feel happy, have friends and feel they are learning successfully. It is really important to us that any student feels that they can tell us about any worry that they may have so we can help them. We hope that all our students' feel that they can tell any member of staff their worries and that they will listen. The Form Tutor is the person who takes responsibility for the pastoral welfare of their tutees. The tutors will see your child twice each day and will develop a positive relationship with them. There are also the following ways for students to tell us about their worries.

- Twyford & William Perkin schools. School counsellor drop in sessions – we have a school counsellor and she runs drop in sessions at lunch time for students who feel the need to see her. Any student can drop a note (in the ARC at Twyford or Head of Year's office at William Perkin) with their name and form on it and Gill Wren will make a time to have a quick informal chat to find out how she can help.
- Twyford & William Perkin schools. Chaplaincy support that can be accessed by contacting the Trust Chaplain.
- Twyford - Lead Learning Mentor, Mary Simuyandi, also offers drop-in sessions at break or lunch time in the ARC or A19.

iii. If a Parent has concerns

Communicating with the teacher

We feel that working in partnership with all parents leads to the happiest students and the best education. If the query involves a particular subject the subject teacher should be approached via e-mail. If at any time you have pastoral concerns please contact your child's tutor in the first instance. If the issues are ongoing please arrange an appointment with your child's Head of Year/form tutor as soon as possible in order to discuss them. An e-mail is a good way to communicate and arrange this. If, after further investigation, we believe that your child may have some special education needs then we will arrange a meeting with you in order to identify these needs further and develop ways to support your child.

Parents' consultation evenings

We hold two meetings per year to discuss the progress of all our students (The Target setting day on Monday 2nd October 2017 and the Parents' Evening) as well as an evening of welcome at the start of each academic year. Please use these meetings to voice any concerns you may have. We extend the time of target setting and Parents' Evening meetings for parents of students with SEN so that we have more time to discuss the needs of each child and the effectiveness of the support in place.

Teacher assessments

All students' progress and achievement is assessed by teachers in every lesson. Academic achievement and progress information is collected for each pupil, quarterly, in order to ensure that all students are making good progress and will achieve their targets. If a child is not making progress, using the "on track" measures, then further interventions will be made to ensure that the school is meeting their needs. If after further intervention the school believes your child may have Special Educational Needs then we will arrange a meeting with you and if appropriate your child too, to identify these needs further and plan support. This will take the form of an SEN Support Plan.

Other information that may be used to identify student needs

We also use other sources of information such as positive conduct data; effort grades; attendance and welfare data to ensure that students are happy and making good progress and do not need any other support.

During a review of SEN progress

If your child has Special Educational Needs then a plan to support them to reach certain outcomes should have already been put in place by the school. The success of this plan in meeting their needs and ensuring they make progress will be reviewed at least twice a year. These meetings will take place at Target Setting day; Parents' Evening and at an Annual Review for students with an Education, Health and Care plan or statement of SEN. These meetings help to ensure that everyone involved in supporting your child really understands their needs.

3. How do we work in partnership with parents of Students with SEN?

We try and work closely with all our parents to ensure that all students are happy and make progress. Working in partnership with parents of students with SEN is even more important so we do the following things:

- Communicate regularly and informally through e-mail and phone calls (if needed).
- Have good communication so that parents can make appointments to see the Head of Year; the Head of ARC & SEN (Twyford & William Perkin School) and Key Stage SENCOs (Twyford) when they are concerned and would like a longer discussion.
- Extend the termly parents' meetings to 20 minutes and target setting meetings to 30 minutes so that a more thorough identification of a child's needs can take place and the desired outcomes that we are all working towards can be decided upon.
- Include the progress a child with SEN has made towards their desired outcomes in their annual report.
- For any child with an EHC plan and for some students with more complex SEN the school will work with parents and students to draw up an Individual Education Plan that describes that child's needs and how they like to be

supported so that it can be communicated quickly and easily to members of staff.

- Hold an Annual Review for any child with an EHC plan.

4. How do we enable students with SEN to make decisions about their education?

We encourage all students, including those with SEN, to make decisions about their education. All students are expected to evaluate their own learning success and discuss their needs with their teacher. We do this in school through:

- asking questions in lessons
- student tracker sheets
- target setting days
- Pastoral self-evaluation booklets

Students with SEN support

In addition, students with SEN support have a plan that outlines the support needed to achieve additional agreed outcomes to help them become better prepared for adulthood. These outcomes are decided with students and with parents during our target setting days. The outcomes and the additional support needed to help the students achieve them are recorded termly as a plan on our provision map. A date for reviewing the success of these plans will be set as needed. An SEN support plan meeting can be requested if it is clear that a student is presenting with significant needs.

Students with an EHC plan or statement of SEN

In addition we also hold an Annual Review meeting. We work with the parents and student to invite all the people needed in order to review the progress made against the outcomes in the EHC plan. We aim to include the student's views in this meeting in as appropriate a way as possible. Staff work with students and parents to develop a Person Centred Review presentation in Year 9 or an up to date Individual Education Plan that is presented to the meeting. This will include any information that the student wishes to share and important information about their happiness and aims in life. Students can attend the whole of the Annual Review meeting from Year 9 – they receive praise and share their views in years 7 & 8.

All statements of SEN will have been transitioned to Education, Health & Care plans by April 2018.

5. How do we help Students when they move to our school?

Before any child moves to our school we try and find out as much about them as possible to help them settle in quickly. All our new students have the opportunity to come and visit the school and spend a short time with a key member of staff so they know what to expect.

6. How do we help Students when they move to another school?

Whenever any student moves to another school we always pass on school records to the new school.

If a student has SEN we also:

- Pass on SEN records to the new school including SEN support plans, or EHC plans.
- If needed, liaise with the SENCO of the new school to clarify any information and support the process for students with EHC plans in particular.
- If needed we can complete transition information for a college using our IAG advisor.

7. How do we help students when they move between year groups and key stages of education?

When moving year groups in school:

- Information will be passed on to the new staff.
- The Individual Education Plans are available to all staff on Copia (staff section). The pathway to find this information is given to all staff each September.
- There are weekly Pastoral monitoring meetings with key staff from SEN; Heads of Year and the Pastoral teams to discuss student needs. This ensures all needs are addressed quickly.

8. How are adaptations made to the school to help all students including those with SEN?

- Teachers plan lessons according to the specific needs of all groups of students in their class, and will differentiate effectively to ensure that all needs are met.
- Specific resources and strategies will be used to support your child individually and in groups.
 - Early Intervention. Literacy. **The LIT programme** taught in groups (all schools); 1:1 reading (Twyford); literacy boosters in reading comprehension or writing; spelling groups (Twyford).
 - Early Intervention. **Numeracy**. Maths club (Twyford) and booster lessons (all schools).
 - Specialist teaching 1:1 for identified students with EHC plans or complex needs (Twyford & William Perkin).
 - Group support, such as socially speaking; lego therapy; circle of friends (Twyford & William Perkin).
 - Supported mainstream offer – for example in-class support; particularly for set 8 (and set 9 if applicable). (Twyford & William Perkin).
 - **Study club**, after school at all schools
 - Extra-curricular provision & wider learning opportunities
- Setting will ensure that the needs of all students are effectively met.

Adaptations for Students with physical difficulties; Visual Impairment; Hearing impairment – (link to Disabled accessibility plan)

Each student will have particular needs; an individual support plan will be drawn up to support those needs. If required specialist equipment will also be used to support the student and ensure they have full access to the curriculum. (Twyford & William Perkin).

Adaptations for Students with social, communication needs

The Speech and Language Therapy service offers training for key members of staff to run group support for students identified as needing this. The therapists also offer support both 1:1 and group support to ensure needs are met. (Twyford & William Perkin).

Adaptations for Students with emotional, social and mental health needs

School staff liaise closely with other professionals such as CAMHS and SAFE to ensure the needs of these vulnerable students are met. Twyford & William Perkin schools have a school counsellor who can offer immediate support as well as a triage service to refer cases on to other professionals if required.

It is important to note that the quickest way for parents to access clinical psychology support for their child is via a referral from their GP. Parents can also request help from SAFE (Supportive Action for Families in Ealing).

9. What skills and training do our staff have?

All staff are trained in the requirements of:

- The SEN code of practice, 2014
- The Equality Act
- Child Protection
- All general school policies on teaching and learning and pastoral support include information on how to include Students with SEN.

The SEN team have a range of qualifications.

The lead practitioners in each team and teaching staff have additional qualifications including the NASENCO training;; Diploma in Specific Learning Difficulties (OCR) and accreditation as a Specialist Leader in Education (SEN). Several staff have level 2 or 3 training in Autism from the Autism Education Trust.

Teaching Assistants

Most of our Teaching Assistants are graduates, including our Higher Level TAs. Teaching Assistants have as a minimum level 3 qualifications (equivalent to 'A' levels). Some have the NVQ Level3 Teaching Assistant qualification in Teaching and Learning.

All our team have in addition had recent training in the following areas:

ASD

Dyslexia & specific Learning Difficulties

LIT programme & literacy support
Attachment disorder & behaviour
Speech & Language Therapy programmes
Maths support

10. How effective is our SEN provision?

We are working from a position of strength. “Staff carefully track students’ well-being and attainment. Systems are rigorous and steps to address any additional needs are taken swiftly. Support for those identified as having special needs is excellent. Consequently, results are significantly above national averages. Examples abound of students who make exceptional progress, sometimes from very low starting points, or in the face of significant barriers to learning. The reading skills of almost 20% of students improve dramatically during their first year in the school. Thus, they go on to tackle exams with greater confidence and success. Such progress is transformational in students’ lives”. Twyford SIAMS report April 2017.

Last year at Twyford & William Perkin we provided the following interventions for Students with SEN:

- Literacy programmes
- Numeracy programmes
- Social skills programmes
- In-class support
- Lunchtime and after school support with lesson prep and homework
- Extra-curricular clubs to promote inclusion
- Specialist equipment for students with EHC or statements of SEN (where required)

We also provide individual programmes of support for 47 students at Twyford, 35 at William Perkin and 1 at Ealing Fields. These students all have Education, Health & Care plans or statements of SEN.

140 Students are currently on our SEN register at Twyford. 60 are on the SEN list at William Perkin. 15 are on the list at Ealing Fields.

A level

- 100% pass rate amongst 2 statemented students. The Year 12 student with an EHC plan progressed into Year 13.
- The two ‘A’ level students each achieved the grades they required to progress on to their preferred university.
- One student with an EHC plan who left Year 13 last year and took an additional year at college to gain two further ‘A’ levels also progressed to university (having completed the previous 5 years at Twyford).

GCSE

- Of the 15 statemented students the three students targeted to gain 6 or more GCSEs A-C including English & Maths did so.
- There was a 100% A-G pass rate for statemented students.

- 3 stated students will continue to study 'A' levels in the Twyford 6th form.
- The other stated students all met or exceeded expectations in terms of their results and all will proceed to college places.

KS4

- 95% of the students have age appropriate reading ages. Just 2 students need a reader at GCSE.

Yr. 7 Twyford

Early intervention for literacy has had a really effective impact on student achievement and is a continuing success

The average rate of progress for a Year 7 student needing literacy intervention was 2 years 6 months.

Literacy Intervention	2015-16			2016-17		
	Students	Graduates	%	Students	Graduates	%
1:1 Reading	57	45	79	52	32	61
Spelling	19	12	63	11	3	27
Literacy Booster(Yr 7 only)	29	19	66	25		

- 61% 1:1 readers graduated after the Easter testing.
- The average progress in reading of the students graduating from the literacy interventions was 30 months (having had eight months support).
- The average progress in spelling of the students graduating from the interventions was 15 months (having had eight months support).
- Twyford Year 10 students (2014 intake) have made the following progress over a 3 year period.
- 48 students had a reading age of 10 years or below at the start of year 7 = 28% of the total year group
- At the end of Year 9 **seven** students had a reading age below 10 years = less than 4% of the total year group

William Perkin

- Literacy cohort students have achieved as highly or better than other students in all EBACC areas in all four year groups

- The average progress in reading for the 60 Year 7 students who have taken the LIT programme is over 1 years 9 months – a similar rate of progress as last year. With many starting the school with reading ages of 6.00 or 7.00 this increase means that by the start of Year 8 they are functional readers and can access texts up to GCSE level.

Looked After Children

The designated teacher for looked after children is Mrs. J. Salter at Twyford and Ealing Fields; it is Mr. J. Salter at William Perkin. Each student has a six monthly Personal Education Plan held in school and a six monthly LAC review, attended by all relevant professionals including the designated teacher. The Pupil Premium money for these students is spent according to the PEP targets to ensure every looked after child achieves their full academic potential.

11. What do I do if I am concerned about the quality or effectiveness of support my child is getting?

If at any time you are worried about your child then it is important to contact the school and discuss this so that any issues can be quickly resolved. We take your concerns very seriously and will do everything we can to find a solution. The first person to contact would be your child's subject teacher or form tutor.

If following this support you still feel concerned then please contact the Key Stage SENCO/Head of ARC/ Head of Year/ Key Stage Leader to discuss your concerns. We would expect any problems to be resolved after this.

However, if you still feel that your concerns have not been addressed please contact the appropriate Associate Head teacher. An appointment can be made via the school office. An email or letter can also be sent addressed to the Associate Head teacher at each school.

If you are still unhappy there is a formal Complaints Policy which can be found here – http://www.twyfordacademies.org.uk/documents/Complaints_Procedure.pdf .

Please also see the Trust SEN policy -

http://www.twyfordacademies.org.uk/documents/SEN_Policy.pdf

and the Equalities Policy -

http://www.twyfordacademies.org.uk/documents/Equality_Policy.pdf