



## Twyford Church Of England Academies Trust

“I have come that you might have life  
and have it to the full” John 10 v10



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Twyford CE High School | William Perkin CE High School | Ealing Fields High School | Ada Lovelace CE High School

### Job Description

<b>Job Title:</b>	<b>Head of Music and Musical Theatre</b>
<b>Grade:</b>	L1 - L5 (£48,824 - £53,091)
<b>Line Manager:</b>	Associate Headteacher
<b>Supervisory Responsibility:</b>	Instrumental tuition and extra-curricular music programme; Instrumental tutors; Music extra-curricular coaches

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### Main purposes of Post

1. To ensure outstanding Teaching and Learning in the Music curriculum
2. To ensure music plays a lead role in all school celebration events, assemblies and acts of worship
3. To deliver a high quality instrumental tuition programme
4. To ensure the music wider learning programme is fully inclusive
5. To support the outstanding delivery of the Trust singing strategy
6. To lead the curricular and extra-curricular provision in musical theatre

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### Main purposes of Post

- 1. To ensure outstanding Teaching and Learning in the Music curriculum**
  - Develop and deliver the yr 7 and 8 music curriculum offer ensuring students enjoy their musical experiences
  - Develop and deliver the Yr 9 music offer encouraging as many students as possible to select music as part of their year 9 curriculum
  - Develop appropriate programmes of study at KS4 for delivery at the school within Trust Music strategy and in line with school identity
  - Quality assure curriculum and assessment in Music to ensure these are of a uniformly high standard
  - Ensure appropriate and high quality assessment and revision materials for all Music programmes are in place
  - Liaise with the Head of Specialism to produce good practice guidelines covering all aspects of lesson delivery
  - Contribute to Department quality assurance and improvement strategies (e.g. learning reviews, Book looks etc.)
  - Lead induction in Music department systems for lesson planning, use of Copia, classroom management etc.
  - Contribute to the Trust music self-evaluation on quality of teaching and learning

- Ensure effective implementation of the whole school behaviour management processes to maintain high level of engagement in music lessons
- 2. To ensure music plays a lead role in all school celebration events, assemblies and acts of worship**
    - Liaise with Head of Specialism and elective coaches to ensure high quality musical performance is embedded into assemblies and other whole school celebration events including communion
    - Establish a worship band to support assemblies and communions
    - Liaise with Head of Specialism and elective coaches to ensure high quality end of term music concerts
    - Ensure music at all whole school events and information evenings is outstanding
  - 3. To deliver a high quality instrumental tuition programme**
    - Liaise with Head of Music Specialism to manage effective delivery of all instrumental tuition programmes
    - Ensure students enrolled on instrumental tuition programme are entered for external practical exams
    - Monitor the quality of instrumental provision and progression of students from whole class to small group and 1:1 tuition
    - Ensure effective support/training and CPD for Music tutors as agreed with Head of Specialism
  - 4. To ensure the music wider learning programme is fully inclusive**
    - Deliver high quality extra-curricular programmes to ensure repertoire and delivery guarantees high quality engagement and performance
    - Liaise with Head of Specialism to monitor and analyse participation in wider learning opportunities and instrumental tuition
    - Liaise with Head of Specialism to ensure termly reports on progress and participation are produced for curriculum, extra-curricular and instrumental lessons
    - Wider Learning ensembles including training orchestra perform to a high standard
    - Organise trips to enrich the musical lives of the AL students
  - 5. To support the outstanding delivery of the Trust singing strategy**
    - Ensure through high profile leadership and use of Twyford Trust singing programmes that singing has a joyous purpose
    - Singing in SLT assemblies and communion is high quality following Twyford Trust practices and routines
    - Organise whole school singing competitions
    - Organise the end of term singing showcases in Yr 7 and 8 – Joseph and The Lion King
    - Establish the school choir and ensure it is of the highest standard
    - Establish a staff choir for singing at special events
  - 6. To lead the curricular and extra-curricular provision in musical theatre**
    - Establish the musical theatre provision at AL through collaboration with key internal and external partners
    - Deliver an outstanding annual school musical production
    - Organise theatre trips in partnership with English and drama
    - Develop links with external agencies to broaden the experiences of the AL students
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### **Key measures of success**

- Internal assessments in Music
- External exam results

- Numbers of students on wider learning programmes
- Numbers of students taking 1-1 tuition
- Quality of music celebration events and the school production

## Person Specification

	Essential	Desirable
<b>Knowledge and Skills</b>	<ul style="list-style-type: none"> <li>• University Graduate with a good degree in music</li> <li>• Qualified Teacher Status</li> <li>• Successful experience of teaching music</li> <li>• Relevant &amp; successful experience as a class teacher within a high achieving secondary school</li> <li>• Background of high level performance in music</li> <li>• A proven record of success promoting musical performance in whole school events</li> <li>• Experience of instrumental tuition and external music assessments</li> <li>• Experience in the organisation and delivery of whole school musical events/concerts etc.</li> <li>• Experience of the use of student results analysis outcomes to inform practice and target improvement</li> <li>• Experience of curriculum design in relation to a set syllabus</li> <li>• Knowledge of the requirements of the National Curriculum and KS3/4/5 courses</li> <li>• An understanding of the processes and techniques required to assess record and report students' learning effectively.</li> <li>• A commitment to the principles and practices of Assessment for Learning</li> <li>• An ability to use ICT programmes and packages to promote learning</li> </ul>	
<b>Personal Qualities</b>	<ul style="list-style-type: none"> <li>• A firm approach to discipline, and good classroom management skills</li> <li>• An ability to work within, lead and motivate a team</li> <li>• An ability to generate enthusiasm for the subject</li> <li>• Is committed to the highest standards in all areas of school life (behaviour, academic, enrichment).</li> <li>• A proven team worker with a very strong commitment to collaboration</li> <li>• Has outstanding communication and inter-personal skills</li> <li>• Able to set challenging and achievable targets and ensure their delivery</li> <li>• Good time management/ able to multi task</li> <li>• Willing to contribute to the rich life of the school, including its extra-curricular offer</li> <li>• Clarity of managerial purpose</li> </ul>	

*The Twyford Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be required to undergo the child protection screening appropriate to the post, including an enhanced disclosure from the DBS (Disclosure and Barring Service) and references from previous employers. For more information about the DBS please see [.](#)*

*The post-holder will also be expected to read and adhere to the Trust's Child Protection Policy, and any other Safeguarding documents stated within this.*